

**BEAUFORT COUNTY COMMUNITY COLLEGE
CALLED BOARD OF TRUSTEES MEETING
July 15, 2010**

The Board of Trustees had a called meeting on Thursday, July 15, 2010 at 9:30 a.m. in the boardroom of Building 10. (The Property Committee met prior to the Board meeting at 8:00 a.m.)

BOARD MEMBERS PRESENT

Mitchell St. Clair, Chair
Jack Wallace, Vice Chair
Myrtle P. Carowan
Reverend Dr. Robert B. Cayton
Cynthia Davis
J. Shields Harvey
Henry C. Humphreys, Jr.
Delores Lee
Frank B. Lewis
Betty Randolph

BOARD MEMBERS ABSENT

Russell A. Smith
Cornell McGill
SGA Representative

The following staff were in attendance: Phillip Price, Dean of Administrative Services; Laura Bliley, Faculty Senate President and Jennie Singleton recorder. Also in attendance was Ranee S. Holbrook, Legal Counsel, with the law firm of Carter, Archie, Hassell & Holbrook.

PRAYER

Chairman Mitch St. Clair called on Reverend Robert Cayton for prayer.

MISSION STATEMENT/ETHICS AWARENESS

Mr. Mitch St. Clair called attention to the Mission Statement of the college. Mr. St. Clair then read the Ethics Awareness and Conflict of Interest Reminder. Hearing no identification of a conflict, Mr. St. Clair continued from the agenda.

For the record, this special meeting was being held in accordance with the Open Meetings Law. The meeting notice was in the local paper, and members had the information 48 hours prior to the meeting. The purpose of the called meeting was to approve a roofing contract for buildings 8 and 2 and to provide an update from the Property Committee.

Property Committee

Chairman St. Clair called on Property Committee Chair, Mr. Shields Harvey to provide an update. Mr. Harvey stated that the Property Committee met prior to the called board meeting.

Mr. Harvey discussed the reprioritization of projects in the Facility Master Plan. Mr. Harvey explained that the Property Committee decided to combine some of the renovation projects in order to put BCCC in line with other community colleges in the system. Mr. Harvey stated

that the Property Committee recommends that the capital projects listing be reprioritized and combined based on staff recommendations in order to allow BCCC to continue moving forward with the need to update our Facility Master Plan. Chairman St. Clair stated that the recommendation comes as a motion from a standing committee and does not require a second. There was no discussion. The motion passed with an all ayes vote.

Continuing with item 5c on the agenda - approve contract with REI Engineers for the Building 8 and 2 roofing projects. Mr. Harvey stated that the committee decided to ask the engineering company to be more specific with the contract. The committee asked college administration to work with the engineering company to add specific language that the engineers would assure the roof was installed according to code and also language related to the roof being audited once completed. The committee asked college staff to keep County Manager, Paul Spruill informed of the process. Committee Chair Shields Harvey stated that college staff would bring back to the Property Committee the revised document for consideration. Harvey noted that no action is needed by the full board at this time. Chairman St. Clair asked that the minutes reflect no action was taken on item 5c of the agenda.

Chairman St. Clair called for a motion to go into closed session pursuant to N.C.G.S. 143-318.11 (a)(1) to prevent the disclosure of information that is privileged or confidential and (a)(3) to consult with the boards attorney, and (a)(6) personnel. Shields Harvey made the motion with a second from Bo Lewis. The Board voted to go to closed session at 9:46 a.m.

Returning to open session at 10:05 a.m., Chairman St. Clair stated that no action was taken in closed session. Having no other items to come before the Board called meeting, Chairman St. Clair called for a motion to adjourn. Upon motion by Reverend Cayton, second by Betty Randolph, and unanimous vote, the meeting adjourned at 10:06 a.m.

Next Board Meeting

The next Board of Trustees meeting will be held Tuesday, August 3, 2010.

Respectfully Submitted,

David McLawhorn
Secretary

Mitchell St. Clair
Chairman

Date